

**TRANSPORTATION COMMISSION MEETING
MARCH 22, 2016**



Opening Prayer

Recognition of Guests

1. Approve minutes of previous meeting.
2. Presentation of Keep America Beautiful Award—Ron Aldridge.
3. Presentation of the ACEC Engineering Excellence Grand Conceptor Award—Ray Balentine and Kenny Collins.
4. Presentation of Mississippi Association of Partners in Education Governor's Award—Commissioner Tagert.

PRE-CONSTRUCTION

5. Request permission to re-advertise the following parcels of uneconomic remnant property for sale and award to the highest bidder:

1.23 acres
STP-0029-03(008)/102556-203000
015-1-00-X
SR 304, Marshall County
Appraised value: \$18,450.00

0.15 acre
STP-0029-03(008)/102556-203000
016-3-00-X
SR 304, Marshall County
Appraised value: \$2,250.00

6. Request permission to advertise the following parcel of uneconomic remnant properties for sale and award to the highest bidder:

9.66 acres
97-0009-01-093-10
042-0-00-X
US 61, Jefferson County
Appraised value: \$24,150.00

7. Authorize the Executive Director to execute a Conveyance of Access Rights to convey the right of ingress & egress fifty feet in length between Stations 22 + 75 and 23 + 25 on the southern right of way line of SR 12 (at intersection with SR 25) appraised at \$125,100.00 and located in Oktibbeha County (97-0056-02-018-10) to Advanced Collision Repair, the highest bidder, in exchange for payment in the amount of \$46,198.90 (bid amount of \$41,999.00 plus 10% transaction fee).

8. Authorize the Executive Director to execute contracts necessary for conducting Local Public Agency (LPA) Certification Training sessions in Jackson, Tupelo and Hattiesburg. Expenses for the sessions include meeting space, audio visual rental, and meals at a cost not to exceed \$23,000.00.

9. Request approval to execute Federal-Aid Project Agreements utilizing SP&R Part I (Planning) federal funds for MDOT's participation in the following Pooled Fund Study:

Iowa Department of Transportation sponsored "2016 through 2020 Biennial Asset Management Conference and Training on Implementation Strategies" for an amount of \$6,000 each year during FFY 2016 - FFY 2018 (\$18,000 total).

10. Authorize the Executive Director to distribute \$1,693,464 in Metropolitan Planning (PL) Funds to the Mississippi Metropolitan Planning Organizations (MPOs) to carry out the Planning Process as required by 23 U.S.C. 134.

11. Approval to notify the Mississippi Metropolitan Planning Organizations of Federal Fiscal Year 2016 Surface Transportation Program funds as follows:

Jackson Urbanized Area	\$7,330,146.00
Gulf Coast Urbanized Area	\$5,084,537.00
Desoto County Area	\$2,675,932.00
Hattiesburg Urbanized Area	\$1,158,303.00

12. Approval to notify the Mississippi Metropolitan Planning Organizations of Federal Fiscal Year 2016 Transportation Alternatives Program funds as follows:

Jackson Urbanized Area	\$522,688.00
Gulf Coast Urbanized Area	\$310,730.00
Desoto County Area	\$190,812.00

13. Authorize the Executive Director to execute a Memorandum of Agreement between the Mississippi Transportation Commission, Federal Highway Administration – Eastern Federal Lands Highway Division, and City of Corinth that documents the responsibilities of each party in the development, construction, and maintenance of the following Federal Lands Access Program project:

Project Name: MS FLAP CRNTH 145(1)

Project Location: North Polk St, Shiloh Road, Fulton Drive, and Linden Street

Project Description: Replacement of a railroad bridge, pavement reconstruction, resurfacing, culvert replacement, curb and gutter and sidewalk improvements, sign replacement, and striping.

14. Authorize the Executive Director to execute a Memorandum of Agreement between the Mississippi Transportation Commission, Federal Highway Administration – Eastern Federal Lands Highway Division, Office of State Aid Road Construction, and Newton County, MS that documents the responsibilities of each party in the development, construction, and maintenance of the following Federal Lands Access Program project:

Project Name: MS FLAP NWTN RHB(1)

Project Location: Gordy, Logan, Moffett, Ponderosa, and Tanglewood Roads

Project Description: Resurfacing and replacement of cross drain pipes

15. Authorize the Executive Director to execute a small purchase contract with MS Engineering and Development, LLC [Diamondhead, MS] to provide Phase A Final Right-of-Way plans for the bridge replacement on SR 43 over Hogpen Branch (Bridge No. 33.0), Project No. SP-0032-01(036)/106973-101000, Pearl River County. The amount of the contract will not exceed \$47,829.72.

16. Authorize the Executive Director to execute Supplemental Agreement No. 1, effective June 15, 2015, to Work Assignment No. BA-CR 2014-06 under the Cultural Resources Environmental Services Master Agreement Contract with Brockington and Associates, Inc. [Norcross, GA] to provide a revised technical report based on additional State Historic Preservation Office comments for the replacement of Bridge No. 46.2 on SR 32 between Webb and Charleston, Project No. BR-0051-02(017)/102383-101000, Tallahatchie County. The amount of the supplemental agreement will not exceed \$2,255.47 for a total contract amount of \$37,104.22.

17. Authorize the Executive Director to execute Work Assignment No. DM-RE 2014-07 under the Real Estate Services Master Agreement Contract with Don McLemore, PC [Brandon, MS] to provide total before and after appraisal reports of land and improved properties for up to 64 parcels; acquisition services for up to 64 parcels, including waiver valuations reports for up to 2 parcels, appraisal reports for court, and pre-trial preparation and trial testimony on I-55 from Church Road to SR 302, Project No. NH-0055-04(096)V21/100222-203000, Desoto County. The amount of the work assignment will not exceed \$803,700.00. (Sub: John B. Stewart, Real Estate Appraiser & Consultant, LLC)

18. Authorize the Executive Director to execute Work Assignment No. MN-UWI 2014-02, effective March 15, 2016, under the Underwater Bridge Inspection Master Agreement Contract with Moffatt & Nichol [The Woodlands, TX] to perform underwater bridge inspection services on I-55 (Bridge Nos. 266.8A and 266.8B) and on US 51 (Bridge No. 278.3), Project No. BR-NBIS(095)/105324-102000, Tate County. The amount of the work assignment will not exceed \$34,331.68.

OPERATIONS

19. Upon the receipt of all necessary documentation from the Local Public Agency (LPA), request concurrence with the listed LPA recommendation to award the construction bid on the following projects:

City of Greenwood
STP-9495-00(003)LPA/106366-701000, Rail Spike Park - Phase 2- Construct asphalt trail, hardscape plazas, masonry wall construction and landscaping, Leflore County, to the low bidder Malouf Construction, LLC., at a cost of \$956,693.05 which is 20.81% over the LPA Engineer's Estimate of \$791,907.00. The low bid is 14.16% over the State Estimate of \$838,007.60. (TE)

City of Greenwood
DRA-8831-00(008)LPA/106059-801000, Greenwood Linear Park, construct walking path, landscaping and other improvements, to the low bidder Malouf Construction, LLC., at a cost of \$1,869,048.45 which is 27.10% over the LPA Engineering Estimate of \$1,554,894.30. The low bid is 16.44% over the State Estimate of \$1,605,168.25. (Earmark)

20. Authorize the Executive Director to execute a small purchase contract with Applied Pavement Technology, Inc. [Spokane, WA] to update MDOT's existing

pavement management process documentation, develop a quality management plan for pavement management data collection activities, and provide recommendations for improving quality checks on pavement condition data, Project No. SPR-1(98)/107167- 188000, State Study No. 268, Statewide. The amount of the contract will not exceed \$ 121,436.16.

FIELD OPERATIONS

21. Ratify the Executive Director’s action to close the following bridge:

US 51 in Tate Co.

<u>Bridge No.</u>	<u>Structure ID</u>	<u>Feature Intersected</u>	<u>Load Restriction</u>
278.3	14630	Coldwater River	Closed to all Traffic

22. Authorize the Executive Director to transfer the titles of the following vehicles, which are of no further value to the agency, for the purpose of transporting prison inmates to remove litter from the state maintained highway system:

Vehicle ID	Mileage	Vehicle Description	Donated To:	Donated By:
8711282	193,837	2006 Ford Expedition	Kemper County	District 5
8911471	140,166	2006 Dodge Caravan	Clay County	District 1
9000131	126,510	2008 Ford F 350	Union County	District 1
9000042	178,918	2008 Ford F 350	Pontotoc County	District 1

23. Authorize the Executive Director to grant approval for the MDOT Litter Prevention Program to sponsor booth space for an educational and promotional exhibit during the annual Mississippi Teacher’s Conference, “Making Connections”, in Biloxi on June 7 – June 10, 2016, in an amount not to exceed \$850.00.

24. Authorize the Executive Director to execute a Memorandum of Understanding (MOU) between the Commission and the City of Madison to establish the respective responsibilities of the parties for the implementation of new

coordinated signal timing plans at intersections between Park Place Boulevard and US 51 on MS 463, and at intersections between Olympic Way and Cobblestone Drive on US 51.

25. Authorize the Executive Director to execute an Easement and Construction Agreement and any other necessary documents, between MDOT and the Tunica County Board of Supervisors, to construct a section of SR 4 between US 61 and SR 3 on Project No. BR-0060-01(005)/106108 in Tunica County.

26. Authorize the Executive Director to execute LPA Supplemental Agreement No. 2 with Lane Construction Company of Mississippi, Inc., on Project No. STP-9376-00(006)LPA/105231-701000 with the City of Biloxi in Harrison County. This project provides for the reconstruction and widening of Popps Ferry Road. This agreement adds a new pump station, connection to existing manholes, and modifications to street lights that became necessary due to unforeseen conflicts during construction. This agreement revises the completion date from November 3, 2016 to December 6, 2016. The agreement adds \$212,495.55, revising the total contract cost to \$6,880,132.05.

27. Authorize the Executive Director to execute Work Assignment No. ANA-TRD 2014-05 under the Traffic Master Agreement Contract with Atkins North America, Inc. [Vestavia Hills, AL] to provide a Mississippi State University Game Day Traffic Management study, Project No. SP-0420-00(021)/105249-170000, Oktibbeha County. The amount of the work assignment will not exceed \$263,205.86.

28. Authorize the Executive Director to execute Supplemental Agreement No. 1, effective March 1, 2016, to the small purchase contract with Central Building Consultants, LLC [Byram, MS] to provide additional contract administration services for the replacement of the Jackson Materials Lab and Administration Building roofs due to the contractor exceeding the original schedule, Project Nos. MEP-5000-25(080)/502884-101000 & MEP-5000-25(088)/502884-102000, Hinds County. The amount of the supplemental agreement will not exceed \$5,100.00 for a total contract amount of \$77,900.00.

29. Authorize the Executive Director to execute a small purchase contract with Cooke Douglass Farr Lemons Architects & Engineers, P.A. [Jackson, MS] to conduct a review of the existing lighting at the seven (7) interchanges located on I-69/SR

304 from US 61 to I-55, Project No. SP-0029-02(016)/107212-101000, Desoto County. The amount of the contract will not exceed \$41,179.02.

30. Authorize the Executive Director to enter into an agreement with the City of Southaven to define responsibilities for construction and maintenance of a high mast lighting system at the I-55/Church Road interchange on Project No. NH-055-04(077)/100222, Desoto County. This agreement provides for MDOT to construct the lighting system and then for the City to pay the power bill and maintain the system in perpetuity.
31. Ratify the Executive Director's action in awarding the following emergency contract on March 14, 2016, Project No. NHPP-0020-01(237)/107254301, Hinds County; Repair of an existing landslide located on the I-220 Southbound to I-20 Eastbound Ramp, to the low bidder, Key, LLC, at a cost of \$422,500. There were three bidders on this project, and the low bidder was 18.36% below the state estimate.

ADMINISTRATIVE SERVICES

32. Ratify and approve payment of the Accounts Payable in the amount of \$29,543,232.99, for the periods March 16, 2016 and March 23, 2016.
33. Approve the Payroll Docket for the period March 16, 2016 through March 31, 2016 not to exceed the sum of \$3,500,000.00, plus statutory withholding, state match, fringe and employee authorized deductions.
34. Ratify and approve the Commissioners' and Executive Director's salaries and expenses for an aggregate amount of \$10,152.04, plus statutory withholding, state match, fringe and employee authorized deductions for the periods March 16, 2016 and March 23, 2016.
35. Authorize the Executive Director to pay the Department's annual membership dues to the I-69 Mid-Continent Highway Coalition in the amount of \$12,000.00 for the calendar year 2016.
36. Authorize the Executive Director to approve the following Standard Operating Procedures:

Human Resources Division - New

HRD-17-08-00-000 Personal Protective Equipment

Human Resources Division - Retired

HRD-17-02-00-000 Safety Equipment – Safety Glasses

HRD-17-03-00-000 Safety Head Gear

HRD-17-04-00-000 Safety Equipment – Safety Toe Footwear

HRD-17-06-00-000 Safety Equipment – Safety Vests

37. The Insurance Committee requests approval of the following:
- a. Extension of the current cancer insurance coverage contract with Colonial Insurance\Morgan White Insurance Group, Jackson, MS, for a one year period through December 31, 2017, with no increase in premiums.
 - b. Extension of the current supplemental medical insurance coverage contract with Colonial Insurance\Morgan White Insurance Group, Jackson, MS, for a one year period through December 31, 2017, with no increase in premiums.
 - c. Extension of the current short-term disability coverage contract with AFLAC, Claude Hewitt, Agent, Madison, MS, for a one year period through December 31, 2017, with no increase in premiums.
 - d. Extension of current pre-paid legal and identity theft protection products (underwritten by LegalShield), Dan Armstrong, Agent, Brandon, MS, for a one year period through December 31, 2017, with no increase in premiums.
38. The Insurance Committee requests permission to advertise for the following products that expire 12/31/2016:

- a. Vision Insurance
 - b. Dental Insurance
 - c. Voluntary Life Insurance
39. The Insurance Committee requests permission to advertise for the following new product beginning 01/01/2017:
- Accident Insurance
40. Authorize the Executive Director to enter into a professional service agreement with Keith Smith Insurance Consultant, Madison, MS, to assist Financial Management Division in developing rating criteria and reviewing RFP's for the supplemental insurance policies for an amount of \$75.00 per hour not to exceed \$10,000.00 for the period April 1, 2016 through June 30, 2017.
41. Authorize the Executive Director to execute a service agreement with Owens Business Machines, Hattiesburg, MS, for two (2) Canon ImageRunner 1435iF copiers with accessories for a period of 36 months for \$37.41 each per month and a charge of \$.0146 per copy for District VI.
42. Authorize the Executive Director to extend a service agreement with Woolever's Cutting Service, LLC, Senatobia, MS, for mowing and litter removal for the Hwy 82 Bypass in Washington County, beginning April 1, 2016, through March 31, 2017, for \$29,214.00 per year for District III.
43. Authorize the Executive Director to execute a service agreement with Terminix International, Richland, MS, for pest control services at the Vicksburg Welcome Center, beginning June 1, 2016, through May 31, 2017, with the potential for two (2) automatic extensions through May 31, 2019, for \$360.00 per year for District III.
44. Authorize the Executive Director to execute a service agreement with CUI Systems, Meridian, MS, for basic monitoring services for the Meridian Maintenance Office, beginning May 1, 2016, through April 30, 2021, for \$264.00 per year for District V.

45. Authorize the Executive Director to execute a service agreement with Simmons Security, Inc., McComb, MS, for surveillance service and alarm system monitoring for the McComb District Office, beginning April 1, 2016, through March 31, 2019, for \$300.00 per year for District VII.
46. Request authority to advertise for the following agency contracts:
- Aluminum sign blanks - 12 month period
- Reflective sheeting - 24 month period
47. Request authority to purchase the following from state contract:
- a. Gray Daniels Ford, Brandon, MS, pending DFA approval:
- One (1) truck, specification 070-48-52255-6, with options totaling \$19,483.00, for District I.
- One (1) truck, specification 070-48-52465-1, with options totaling \$27,802.00, for District I.
- Three (3) trucks, specification 070-48-52320-8, with options totaling \$19,746.00 each, for a total of \$59,238.00, for District I.
- b. Landers Dodge, Southaven, MS, pending DFA approval:
- Two (2) trucks, specification 070-47-30110-2, with options totaling \$27,382.00 each, for a total of \$54,764.00, for District II.

LEGAL

48. Authorize the intergovernmental transfer of microwave equipment which is of no further value to MDOT to the Mississippi Wireless Communication Commission (WCC). The equipment will enhance the Mississippi Wireless Information Network (MSWIN) signal coverage and capacity for users of the MSWIN, especially in Desoto and Hancock Counties.

(ITEM 48 CONTINUED)

Description	Serial Number	Description	Serial Number
Aviat IRU600 Microwave Transmitter/Receiver, antenna and connectors	ELB1052148 3	Aviat IRU600 Microwave Transmitter/Receiver, antenna and connectors	ELB10451937
Aviat IRU600 Microwave Transmitter/Receiver, antenna and connectors	ELB1051031 2	Aviat IRU600 Microwave Transmitter/Receiver, antenna and connectors	ELB10531569
Aviat IRU600 Microwave Transmitter/Receiver, antenna and connectors	ELB1053156 8	Aviat IRU600 Microwave Transmitter/Receiver, antenna and connectors	ELB10521488
Aviat IRU600 Microwave Transmitter/Receiver, antenna and connectors	ELB1120035 7	Aviat IRU600 Microwave Transmitter/Receiver, antenna and connectors	ELB11200359
Aviat IRU600 Microwave Transmitter/Receiver, antenna and connectors	ELB1038042 5	Aviat IRU600 Microwave Transmitter/Receiver, antenna and connectors	ELB10450436

49. Enter into an agreement with the Mississippi Development Authority and Neshoba County to establish the respective responsibilities for the acquisition of right-of-way for planned improvements in the vicinity of State Route 16, commonly referred to as the Philadelphia Bypass, and authorize the Executive Director to execute a Memorandum of Agreement or other necessary document.
50. Authorize the Executive Director to execute the following new Title Contract for Martha Stegall, Esq. and Law Firm of Mitchell, McNutt & Sams, P.A., effective April 21, 2016 through August 31, 2017:

BR-2841-00(012)/102426-202000; Lee County – 245 - in the amount of \$50,000. (Approximately 15 parcels)

(ITEM 50 CONTINUED)

Attorney/Law Firm will charge \$600.00 per tax parcel for initial title examination/certificate; \$175.00 per tax parcel for supplemental or final certificate within 2 years; \$200.00 per tax parcel for supplemental/final certificate after 2 years, but within 5 years of first certificate; Attorney time-\$135.00/per hour and Paralegal time-\$65.00/per hour to include closing of all parcels.

51. Authorize Executive Director to execute the following new Title Contract for Don McLemore, Esq. and Law Firm of Don McLemore, PC, April 21, 2016 through August 31, 2017:

NH-0055-04(076)V21/100222-205000; Desoto County – 55 - in the amount of \$250,000.00 (Approximately 80 parcels)

Attorney/Law Firm will charge \$600.00 per tax parcel for initial title examination/certificate; \$175.00 per tax parcel for supplemental or final certificate within 2 years; \$200.00 per tax parcel for supplemental/final certificate after 2 years, but within 5 years of first certificate; Attorney time-\$135.00/per hour and Paralegal time-\$65.00/per hour to include closing of all parcels.

52. Authorize the Chairman to send a letter of support to the Department of Revenue on behalf of Gresham Petroleum Company regarding their petition before the Review Board regarding the Special Fuel Tax (account #1307-4323), Gasoline Tax (account #1307-4089), and Environmental Protection Fee (account #1307-3629) assessed on January 20, 2016.

53. Request an Executive Session to discuss the settlement of a pending litigation and Workers' Compensation matter.

**ADDENDUM
MARCH 22, 2016**

PRE-CONSTRUCTION

1. Authorize the Executive Director to concur with the Preliminary Engineering Services Contract between the Airport Parkway Commission and Atkins North America, Inc. to conduct a Toll Feasibility Study of the proposed Airport Parkway project from I-55 in Hinds County extending east across the Pearl River into Rankin County to SR 468, Project No. BRD-0035- 00(00)/100551-106000, Hinds and Rankin Counties. The amount of the contract will not exceed \$99,730.13.

2. Ratify the action of the Executive Director to issue a Notice to Proceed and authorize the Executive Director to execute Work Assignment No. GAR-BR 2014-13, effective March 14, 2016, under the Bridge Services Master Agreement Contract with Garver, LLC [Jackson, MS] to provide Phase B Final Bridge plans for Bridge No. 278.3 on US 51 over Coldwater River, Project No. SP-2920-00(010)/105335-102100, Tate County. The amount of the work assignment will not exceed \$263,079.74.

LEGAL

3. Authorize the Executive Director to execute amendments to the purchase and sale agreements with Development Company, LLC, the first being dated March 27, 2015, for the sale of the Clinton maintenance headquarters, and the second dated June 26, 2015, for the sale of the driveway leading to the headquarters. The amendments will extend the time for closing the two parcels from April 1, 2016, to June 1, 2016.